

**Mason County Eastern School District  
Board of Education  
Minutes of Regular Meeting  
January 23, 2024  
High School Library**

**I. Call to Order**

The meeting was called to order by President Mickevich at 7:32 p.m.

Members Present: Mark Mickevich, Dan Bacon, Gulembo IV,  
Hawke, Curt Stewart, Ryan Howe

Members Absent: Ed Miller and HSSBM Jude Mickevich

**II. Also in Attendance**

Paul Shoup, Kristy Stewart, Cherie Coleman, Sheriff Kim Cole, and SRO Jake Lesinski

**III. Consent Agenda**

A. Minutes of December 18, 2023, Regular Meeting

B. Bill Payment on the summary dated January 10, 2024, in the amount of \$36,061.76

C. Payroll for December 8, 2023, in the amount of \$123,650.91, and December 22, 2023, in the amount of \$117,580.58.

Motion made by Gulembo IV, supported by Bacon, to approve the items listed on the consent agenda.

Ayes: Mickevich, Bacon, Gulembo IV,  
Hawke, Stewart, Howe

Nays: None

Motion carried 6 to 0.

**IV. Communications to the Board**

Sheriff Cole addressed the Board with a report of actions of the Sheriff Department in the county for our area and information about the SRO program.

**V. Treasurer Report**

Superintendent Shoup reported on tax money starting to come in, budgets, and grants.

**VI. K-12 Principal Report**

K-12 Principal Dr. Mark Forner reported on the following:

- A. End of 1st semester
- B. Snow Days
- C. Homecoming change of date due to snow days
- D. FAFSA system upgrade
- E. 25 seniors slated for graduation / 3 at risk / 1 student qualified for early graduation

**VII. Superintendent Report**

Superintendent Shoup reported on:

- A. Legislative Update
- B. Electric Bus Grant - MCE was awarded two electric buses
- C. Technology Grant
- D. Triple Crown Award
- E. MHSAA Scholar Athlete Finalist - Clay Shoup
- F. Alumni Game
- G. Athletics
- H. West Michigan Showcase
- I. CPR/AED Certification

**VI. HSSBM Report**

HSSBM Jude Mickevich was absent.

**VIII. Committee Reports**

- A. Building and Grounds Committee: The Committee met as a whole on January 15, 2024 and discussed Lawn Maintenance bids and HVAC upgrade.
- B. Budget, Negotiation, and Personnel Committee: The Committee met January 9, 2024, and discussed hiring Matthew Gilbert for Music Teacher.

**IX. Discussion and Action Items**

**A. Personnel**

Discussion was held on hiring Matt Gilbert for Music Teacher.

Motion made by Howe, supported by Stewart, to approve hiring Matt Gilbert for Music Teacher.

There was no further discussion.

Ayes: Mickevich, Bacon, Gulembo IV,  
Hawke, Stewart, Howe

Nays: None

Motion carried 6 to 0.

Motion made by Gulembo IV, supported by Howe, to hire Hannah Daron in the Food Service Department.

Ayes: Mickevich, Bacon, Gulembo IV,  
Hawke, Stewart, Howe

Nays: None

Motion carried 6 to 0.

Motion made by Stewart, supported by Bacon, to hire Jenn Whitaker for Softball Coach.

Ayes: Mickevich, Bacon, Gulembo IV,  
Hawke, Stewart, Howe

Nays: None

Motion carried 6 to 0.

The Board also recognized the resignation of Joni Lee, Food Service, and thanked her for her years of service.

**B. Facility Upgrades**

Discussion was held on accepting the bid from TNT Lawn Service for lawn mowing and Northland for HVAC upgrade.

Motion made by Bacon, supported by Howe, to approve accepting the bid from TNT Lawn Service for lawn mowing.

Motion made by Mickevich, supported by Stewart, to approve Northland for the HVAC upgrade.

There was no further discussion.

Ayes: Mickevich, Bacon, Gulembo IV,  
Hawke, Stewart, Howe

Nays: None

Motion carried 6 to 0.

**C. NEOLA Policies Update Second Reading**

The Second Reading was held on the NEOLA Policies Updates 0122, 1420, 3120, 3139, 3131, 3132, 3140, 3142 3130, 3220.

Motion made by Howe, supported by Gulembo IV, to approve the Second Reading of NEOLA Policies Update.

Ayes: Mickevich, Bacon, Gulembo IV,  
Hawke, Stewart, Howe

Nays: None

Motion carried 6 to 0.


**X. Other Business With Consent of the Board**

There was no further business.

**XI. Adjournment**

There being no further business, President Mickevich adjourned the meeting.

The meeting adjourned at 8:58 p.m.

  
Kristy Stewart  
Recording Secretary

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Edward Miller, Secretary  
Board of Education  
Mason County Eastern Schools

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